

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2016-17

SUBMITTED TO THE
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BANGALURU



BY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

GOVT. DR. WAMAN WASUDEV PATANKAR GIRLS' P.G. COLLEGE, DURG

CHHATTISGARH

(ACCREDITED BY NAAC WITH B GRADE, CGPA 2.90)

The Annual Quality Assurance Report (AQAR) of the IQAC
Govt. Dr. Waman Wasudev Patankar Girls' P.G. College, Durg

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	GOVT. DR W.W. PATANKAR GIRLS' P.G COLLEGE DURG [C.G.]
1.2 Address Line 1	NEAR KENDRIYA VIDYALAYA
Address Line 2	JAIL ROAD
City/Town	DURG
State	CHHATTISGARH
Pin Code	491001
Institution e-mail address	govtgirlspgcollege@gmail.com
Contact Nos.	0788-2323773, 2212207
Name of the Head of the Institution:	DR. SUSHILCHANDRA TIWARI
Tel. No. with STD Code:	0788-2323773

Mobile:

09424110784

Name of the IQAC Co-ordinator:

Dr. Amita Sehgal

Mobile:

09425211964

IQAC e-mail address:

govtgirlspgcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

CHCOGN12620

1.4 NAAC Executive Committee No. & Date:

EC(SC)/05/RAR/034, Dated 03.03.2015

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.govtgirlspgcollegedurg.com

Web-link of the AQAR:

www.govtgirlspgcollegedurg.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-14.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.75	2006	5 years
2	2 nd Cycle	B	2.90	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05/11/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2015-16 31/08/2016 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private
Affiliated College Yes No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University
University with Potential for Excellence UGC-CPE
DST Star Scheme UGC-CE

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (Specify)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05+01 (PRINCIPAL)

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

-

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders : No.

04

Faculty

06

Non-Teaching Staff

01

Students

02

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.

12

International

-

National

07

State

01

Institution

4

(ii) Themes

- Recent trends in scientific research on conservation and diversity of forest.
- Behavioural impact of animals and micro organisms on human life and their environment.
- Present scenario in phytomicrobial aspects beneficial to mankind.
- Emerging trends of chemicals in human life.
- Innovative trends in textile designing.
- Indian classical music: In modern perspective of time and social trend.
- हिन्दी साहित्य में प्रेम की अभिव्यक्ति के विविध आयाम

2.14 Significant Activities and contributions made by IQAC

1. Induction Programme for first year students
2. Orientation programme for newly appointed faculty members.
3. Seminar on legal rights for women.
4. Celebration of Yoga day.
5. Celebration of Teacher's day.
6. One day personality development workshop including psychological counselling.
7. Publication of campus news letter.
8. Digital information board & vending machine established.
9. Three days workshop on self defence.
10. Health awareness programme was organized.
11. Celebration of food & nutrition week.
12. Retired professors were honoured on the occasion of teacher's day.
13. Three days workshop for PG students on "Research Methodology".
14. One week entrepreneur workshop in which parlour training & cooking classes was organized for students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

S.no.	Plan of Action	Outcomes
I	Curricular Aspect : <ul style="list-style-type: none">❖ Planned to Open PGDCA from Session 2016-17❖ To get permission for M.A. Home Science❖ To take regular feedback from students.	<ul style="list-style-type: none">❖ Permission granted to open PGDCA affiliated by Durg University and classes started from the current session.❖ M.A. Home Science Started.❖ Feedback in the typed format taken from students.

S.no.	Plan of Action	Outcomes
II	<p data-bbox="316 143 767 174">Teaching, Learning and Evaluation</p> <ul style="list-style-type: none"> <li data-bbox="316 188 863 293">❖ To introduce the students with their respective syllabus and college campus. <li data-bbox="316 300 863 365">❖ To conduct various types of classes according to students. <li data-bbox="316 371 703 403">❖ To prepare result analysis <li data-bbox="316 409 719 441">❖ To conduct test and exams. <li data-bbox="316 448 799 512">❖ Field trip / Education /Tour study tour. <li data-bbox="316 519 863 584">❖ To conduct seminar/workshops, guest lecture as an advance learning. <li data-bbox="316 591 863 696">❖ To open study centre for pt. Sunderlal Sharma open University for distant learning. 	<ul style="list-style-type: none"> <li data-bbox="895 188 1461 398">❖ Induction programme organized and principal acquainted students with campus environment, discipline and code of conduct. Information about NSS, Sports, Curricular activities were also given. <li data-bbox="895 405 1461 510">❖ Special classes, guest lecture, doubt classes, smart classes etc. are conducted. <li data-bbox="895 517 1461 622">❖ Result analysis was done and interpreted according to class and subject. <li data-bbox="895 629 1461 840">❖ Surprise test, unit test, and model exam conducted for UG classes. Internal exams, Class test conducted for PG classes. PG Level students are also indulging in micro teaching, Paper presentation and group discussions. <li data-bbox="895 846 1461 952">❖ Some of the Departmental heads taken initiative to arrange such types of tour for students. <li data-bbox="895 958 1461 1099">❖ Students always benefitted from such type of programmes not only in advance learning but also in over all development. <li data-bbox="895 1106 1461 1247">❖ In the current session, centre for pt. Sunderlal Sharma open University has been opened which facilitates courses like Yoga & B.Lib .
III	<p data-bbox="316 1279 799 1310"><i>Research consultancy and Extension</i></p> <ul style="list-style-type: none"> <li data-bbox="316 1339 863 1444">❖ To motivate teaching staff for research and publication in UGC notified Journals. <li data-bbox="316 1451 863 1556">❖ To provide leave to teaching staff for giving consultancy and expertise services. <li data-bbox="316 1563 863 1668">❖ To promote more & more extension activities NSS also plans such activities for a year. 	<ul style="list-style-type: none"> <li data-bbox="895 1279 1461 1384">❖ Staff members give their service to other institution and organisation as an resource person or as an expert. <li data-bbox="895 1391 1461 1532">❖ Various extension activities like tree plantation, cleanliness drive etc. organised in which staff and students actively participated.
IV	<p data-bbox="316 1675 842 1706">Infrastructure and learning Resources</p> <ul style="list-style-type: none"> <li data-bbox="316 1736 863 1800">❖ To increase ICT enabled smart classrooms. <li data-bbox="316 1807 863 1872">❖ To purchase computers and other related accessories. <li data-bbox="316 1879 671 1910">❖ To Purchase furnitures. <li data-bbox="316 1917 799 1948">❖ To extend the construction work. <li data-bbox="316 1955 863 2020">❖ To Purchase student supportive equipments. 	<ul style="list-style-type: none"> <li data-bbox="895 1675 1461 1780">❖ ICT enabled seminar hall & one classroom, where different activities conducted. <li data-bbox="895 1787 1461 1852">❖ For PGDCA lab, computers, furnitures and accessories purchased. <li data-bbox="895 1859 1461 1964">❖ Various furnitures purchased for smooth conduction of classes, exams and other work. <li data-bbox="895 1971 1461 2036">❖ Digital information board, suggestion box, first Aid Box, vending machine

	<ul style="list-style-type: none"> ❖ To construct new classrooms with the fund provided by RUSA. ❖ To furnish newly constructed classrooms and also Girls common room. 	<ul style="list-style-type: none"> ❖ purchased for the support of students. ❖ 8 classrooms constructed & furnished. ❖ Girl's common rooms, Seminar Hall are well furnished and arranged.
V	<p>Student support and progression</p> <ul style="list-style-type: none"> ❖ To conduct various programmes, seminars, workshops, guest lectures etc. ❖ To extend library facilities. ❖ To motivate students for different co-curricular activities, extension activities etc. ❖ To make the students sportive through participating in different types of sports. ❖ To organise stake holders meetings so that they can know more informations about the college development, and students. ❖ To provide financial and non financial support to students. ❖ To provide special facilities to students as the Institution is especially for girls. ❖ To make the students academically strong. ❖ Job oriented classes to be organized 	<ul style="list-style-type: none"> ❖ Programmes on personality development, career guidance and job oriented workshops, seminars were arranged. ❖ Best user award introduced in library from current session. ❖ Book bank facility is also provided. ❖ As a result ample number of programmes like Desi day, Youth festival, Annual day, Divyang diwas, welcome party, farewell party organized through which students get refreshed and acquainted with their college mates very well. ❖ Through NSS, Students get opportunity to contribute towards society. They participate in various extension activities. ❖ Besides studies, students actively participate in Sports also. They bring laurels for institution by representing themselves in various sports - like State level, District level & National level. ❖ Alumni meeting held once in a year in which they financially give support to students. ❖ Parents teachers meeting was organized for student's progress. ❖ Janbhagidari meetings are also organized in which number of decisions in favour of students is taken. ❖ Through various schemes they are financially supported. ❖ Scholarship facility provided to SC/ST/OBC and economically weak students. ❖ Facility of Digital information board suggestion and first aid box established. ❖ Vending machine is equipped. ❖ Personal counselling by teaching staff to student if they approach for it. ❖ Feedback facility is also there which is analysed by committee members. ❖ PG Students are motivated to give their presentation thought power point

		<p>presentation. Thus they acquainted with the new technology.</p> <ul style="list-style-type: none"> ❖ They are encouraged for micro teaching which helps them to understand the subject logically. ❖ Different tests and exams are conducted frequently so that students regularly remain in touch with their studies. ❖ Various trips like educational/ study trips organized which enable them to enhance practical knowledge of their subject.
		<ul style="list-style-type: none"> ❖ Excursion tour and industrial visit were also organized. ❖ Disabled students get special treatment & support to complete their course. ❖ Bank coaching for one month was organized for students free of cost from which large number of students gets benefit. ❖ Super – 20 competitive exam held in which meritorious 20 students were selected for further professional exam coaching.
VI	<p>Governance, Leadership and Management</p> <ul style="list-style-type: none"> ❖ To make the management information system strong. ❖ To adopt quality improvement strategies. 	<ul style="list-style-type: none"> ❖ Through suggestion box, feedback and oral communication informations related to grievances, suggestions are taken from students & staff time to time and appropriate action is also taken. ❖ Teaching staff are motivated to adopt new methodology for teaching. ❖ Students are motivated to indulge in seminars, workshops, group discussion, power point presentation etc. ❖ Action taken to improve the quality of ICT enabled and other infrastructure. ❖ Appropriate and timely use of resources helps in development of the institutions. ❖ More and more books, Journals are purchased for smooth teaching. ❖ Teacher's quality enhanced through OP/RC, Minor research project, seminar, workshop etc. ❖ Welfare schemes for teaching non teaching staff & students. ❖ Alumni association always gives support to students & institution.
VII	Innovations and Best practices	<ul style="list-style-type: none"> ❖ All the special days like Vivekanand Jayanti, Hindi Diwas, Suraksha

	<ul style="list-style-type: none"> ❖ To celebrate special days ❖ To adopt innovative supportive practices for students ❖ To increase environmental awareness programmes 	<p>sapatah, Swachhta Abhiyan etc. were celebrated.</p> <ul style="list-style-type: none"> ❖ Various Schemes like ‘Chhoti Bahan Yojana’ Super 20 competition, free coaching classes for competitive exams scholarship schemes, entrepreneur skill development etc. were started as a support to students. ❖ Yoga classes & self defence classes were organized. ❖ Tree plantation, Zero waste management, prohibition of polythenes, use of dustbin, clean campus drive and various other related friendly activities conducted throughout the year.
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*** The academic calendar of the year 2016-17 Annexure -01**

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- AQAR was discussed in IQAC meeting
- Strategies are made to improve the quality of the institution

Part – B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	-	-
PG	13	01	01	-
UG	04	-	01	-
PG Diploma	-	01	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	19	02	02	
Interdisciplinary	-	-	-	-
Innovative	03	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***An analysis of the feedback Annexure 02**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The university revises the syllabus of practical and theory as per the recommendation of board of studies in various subjects. Same syllabus is followed by all the affiliated colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Post graduate diploma in computer application(PGDCA) and M.A.(HOME SC.),
- Sunderlal Sharma Open University Centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Other Non teaching Staff
1+28	23	-	05	02 (01 Librarian & 01 Sport Officer)

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	01	-	-	05	07	-	-	28	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	96	08
Presented papers	-	51	04
Resource Persons	-	07	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> • Lectures through smart classes, • Effective classes through mirror image by dance dept. • Drawing classes conducted in natural environment. • Unit test, terminal exam, model exam were conducted • Parent-teachers-students association was established • Smart board, power point, excursion tour • Internal assessment were conducted in PG level • Guardian-teachers assigned to look after the students • Teaching at schools by PG students

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09

02

-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com III	219		7.02	85.95	7.02	84.47
B.Sc III	110		21.30	78.70	-	98.18
B.A III	59		7.27	84.75	1.70	93.22
B.Sc[H.Sc] III	13		62.5	37.5	-	92.30
M.Com	54		35.19	61.11	-	98.15
M.Sc. (Maths)	20		70.00	10.00	-	85.00
M.Sc. (Physics)	09		88.89	11.11	-	100.00
M.Sc. (Chem.)	09		55.56	33.33	-	88.89
M.Sc. (Zool.)	09		88.89	-	-	88.89
M.Sc. (Home Sc.)	17		82.35	17.65	-	100.00
M.A. (Hindi)	23		34.78	60.87	-	95.65

M.A. (English)	10		50.00	40.00	-	90.00
M.A. (Pol. Sc.)	11		63.64	36.36	-	100.00
M.A. (Geo.)	08		37.50	62.50	-	100.00
M.A. (Socio.)	08		37.5	62.5	-	100.00
M.A. (Eco.)	19		42.11	47.37	5.26	94.74

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Evaluation of faculty by students with the help of feedback mechanisms
- Encourage faculty members to use modern techniques
- The progress of students monitors through unit test, half yearly exam, model test, group discussions and classroom seminars

2.13 Initiatives undertaken towards faculty development -

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	02	01	13
Technical Staff	08	04	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing the faculty to undertake minor and major research projects
- IQAC propagate various grants available at UGC as well as other agencies
- Library facility are provided to faculty and students for research work

3.2 Details regarding major projects _ Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	300000	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	19	01
Non-Peer Review Journals	-	-	-
e-Journals	06	01	-
Conference proceedings	01	21	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects [1 No]	02 years	UGC	300000	300000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conference organized by the Institution

Level	International	National	State	University	College
Number	-	07	01	-	10
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	02	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

Special camp – 07th Nov.2016-13th Nov.2016

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special one week village camp organized by NSS where various extension activities organized.
- Under the ambit of "Hariyar Chhattisgarh" tree plantation in village – Kodiya in presence of Chhattisgarh Chief Minister.
- 50 Ashok trees & 20 Neem trees planted in adapted village called "Mahmara".
- Workshop on digital payment organized in adopted village Mahmara.
- National integrity week celebrated & various competitions held.
- 15 days cleanliness drive organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	35417.52sqmtr.	1260sqmtr.	JANBHAGIDARI	36677.52sqmtr.
Class rooms	15	10	-	25
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-

Others	-	-	-	-
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4.2 Computerization of administration and library

- Online Admission
- Bar coded library books.
- Digital information board
- SMS alert

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	87,910	2,99,78,098	812	191147	88722	30066820
Reference Books	9,206	51,05,981	130	33155	9336	5139136
e-Books	1,35,000	By N List	-	-	135000	By N List
Journals	77	2,19,000	-	-	77	219000
e-Journals	5001	By N List	-	-	5001	By N List
Digital Database	10,000	1,00000	-	-	10000	100000
CD & Video	375	65,000	-	-	375	65000
Others (specify)	55	4950	-	-	55	4950

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	03	26	26	-	03	-	-
Added	05	-	-	-	-	-	01	-
Total	60	03	26	26	-	03	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Wi-Fi campus which helps teachers & students to access different books & journals.
- Principal chamber, Office, IQAC & some department have computers.
- Digital board which displays important information to students.

4.6 Amount spent on maintenance in lakhs :

(i) ICT	2.15
(ii) Campus Infrastructure and facilities	1.14
(iii) Equipments	-
(iv) Others	-
Total :	3.29

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Facility of SMS alert
- Digital notice board established
- Feedback analysis
- Induction programme
- Guest lecture by subject experts
- College website and notice boards
- Circulars
- Computer training programme
- Personality development class
- Spoken classes/ communication skill development programme
- Entrepreneurship training programme organized

5.2 Efforts made by the institution for tracking the progression

- Tutorial and special coaching for weaker students
- Progress of students assessed by unit test, model exam, literary activities, cultural activities, group discussions and classroom seminars
- Career guidance and placement facilities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1751	446	09	2206

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%

Men

No	%

Women

Last Year						This Year-16-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
958	234	263	808	-	2263	706	259	268	952	04	2197

Demand ratio -

Dropout %

2015– 16 : UG – 2%, PG- 0%

2016-17 : UG - 1 % PG - 0.5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. One month free of cost coaching classes of Bank examination.
2. Super 20 daughters scheme started which benefited 20 students of the college in competitive exam like VYAPAM, PSC, Railway etc.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- One month coaching for banking entrance (150 students participated)
- Five days programme on Young India Challenge (60 students participated)
- Awareness programme by Mahindra finance Ltd. (15 students participated)
- Two days career guidance workshop 'Sunhare Bhavishya ki orr'
- Entrepreneurship awareness and career guidance/ development workshop (8 students participated)
- Campus placement organized by Azeem Premji foundation for 'lecturer post'
- Super 20 daughters scheme 2017 for free coaching to 20 selected girl students for professional exams like VYAPAM, Railway, Banking etc.

No. of students benefitted - 253

5.7 Details of campus placement-

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	30	-	23

5.8 Details of gender sensitization programmes

- One day workshop on qualities and advantages of self defence and its practical application by ASP- cyber crime Monika Pandey and Suresh Choubey
- Debate on "शारीरिक विकास एवं शारीरिक व्याधियां" organized.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1167	4381933/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <ul style="list-style-type: none"> • To develop the college into a Model college for girls. • To maintain excellent academic standard through innovation and effective teaching methods. • To motivate students to achieve self confidence. • To enhance the personality by practices that facilitates the intellectual, emotional, physical, cultural, moral and ethical values. <p>Mission</p> <ul style="list-style-type: none"> • To achieve academic excellence. • To orient students and promote faculty towards quality research. • To Use modern teaching aids to improve teaching and learning process. • To compete at national and international level in academic fields and sport. • To encourage the girls towards entrepreneurship, aspects through special training programmes.

6.2 Does the Institution has a management Information System - **Yes**

<ul style="list-style-type: none"> • Management information system maintains the information related to various day to day activities of the college. • It includes information of monthly Attendance record, Meeting of Various committees, information regarding faculty. • It also maintains the grant received by the College. • Grievance & suggestion box also established in the campus for management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Few members are in Board of studies of university.
- Few members are subject expert in other institutes.

6.3.2 Teaching and Learning

- Induction programme in which students get aware of the campus, offered subjects, facilities, different schemes, sports, NSS etc.
- Teaching plan is prepared and followed according to the academic calendar.
- Unit Test, Internal exam, Model exam, Group discussion, Class room Seminar etc are conducted for evaluating students.
- Modern teaching aid adopted.
- Exposure of students through excursion and educational trip.

6.3.3 Examination and Evaluation

- Semester system at PG level.
- Internal assessment in PG level.
- Annual system is followed at PG level.
- Conduction of surprise test, class test, unit test and model exams.
- Students performance and problems (if any) discussed in departmental meeting.
- Extra lecture are conducted to complete the syllabus.

6.3.4 Research and Development

Encouragement to teachers for –

- Minor & major research projects.
- Publication in UGC notified journals.
- Book publication.
- Article publication.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Extension of Physical infrastructure like construction of 8 Classrooms, Office, Guardroom.
- Computers purchase for PGDCA Department to cope up with the demand.
- New books, journals were purchased for UG & PG to provide more support to students.
- Book bank facility and Best Library user award introduced as a Innovative practice for Library.

6.3.6 Human Resource Management

- To improve teaching quality faculty are given duty leave to attend orientation / refresher courses.
- A part from their exam duties, faculty members properly manage the PG classes & Other activities.
- Students are always given Instructions for better attendance & results.
- Different committees are organised for smooth conduction of NSS, Sports, Youth redcross, social & cultural activities.

6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty & non teaching staff is done by State Government.
- To fulfil the vacant post, teaching & non teaching staff has been appointed through Janbhagidari committee.
- Guest lectures are also appointed according to the UGC norms.

6.3.8 Industry Interaction / Collaboration

Collaboration with hospitals, preservation centre and nursery school

6.3.9 Admission of Students

- Admission of Students is based on Government regulated policies on reservation.
- The college website & prospectus contain information about the institutions & programmes offered.
- All admission has been done Online.

6.4 Welfare schemes for

Teaching	Refresher Course, Workshop, Seminars, E-learning curriculum handling, research facility
Non teaching	Computer training, E-payroll (E-payment training)
Students	Scholarship schemes, Counselling and Placement services, Health Services, Canteen, Grievance Redressal facility, Extension activities, Excursion.

6.5 Total corpus fund generated- **3.29 lakhs**

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	YES	Principal / IQAC
Administrative	YES	STATE GOVT.	YES	Principal / Senior faculty

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

Annual general meeting of the Alumni was held in the college in the month of Feb. 2017. More than 50 Alumni attended the meeting & 01 scheme "Chhoti Bahan Yojana" has been started in which Alumni give Scholarship to meritorious girl students of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meeting was organised and performance of their wards was communicated to their parents.

6.13 Development programmes for support staff

- Computer training programme was conducted.
- Staff members are Encouraged to participate in various academic activity & upgrade their qualification.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation campaign was organised by NSS.
- Approach road has been lined with coal Tar.
- Use of Polythene is prohibited within the college premises.
- Maintenance of cleanliness and Neatness in the campus.
- Use of Dustbin in college premises.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- "Chhoti Bahan Yojana" Started under which Meritorious girl students will be given scholarship.Coaching Classes for professional exams conducted free of cost.
- Super-20 competition

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived at the beginning of the academic year has been successfully initiated and completed accordingly

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE – 01

SUPER – 20 DAUGHTER YOJANA

OBJECTIVES –

1. To provide free of cost coaching related to professional exams like public service commission, Railway, Banking, VYAPAM etc.
2. To increase the confidence level of Students for Competitive exams.
3. To provide them different expertise for various exams.
4. To train 20 students at a time to face these exams.

CONTEXT

In today's challenging environment, students have to face difficult competitions to prove themselves. After getting basic education they have to go for Higher studies or to face different competitive exams. If they did not get proper guidance they can go to wrong direction. so the college has taken steps for such students who want to go for Government jobs. And thus, "Super – 20 Daugheter Scheme" was launched. Through this scheme, the students of the institution gets free of cost coaching for some selected exams. This scheme will not only help them in clearing the exam but also they will get good rank. And finally they would get the job of their choice.

Challenging issues – 1) It was really challenging to search for such experts who can give suitable training to the Students.

2) To select a batch of Students for such exam is a difficult task.

3) It was also very challenging to search those experts who will gave free of cost training to the students.

PRACTICE – The "Super -20 daughters scheme" is one of the best scheme to provide quality input to the Government concerns or other organizations. Today , India needs qualitative human resource in which this scheme will help up to a limit. Under this scheme, the students of the institutions registered themselves for Entrance exam conducted by a committee of the college with an aim to make a batch of 20 meritorious students. 401 students actively participated in this exam. The exam was based on 100 questions of General knowledge, maths, English & reasoning in which students were given 2hrs. time. OMR Sheets were provided to them for attempting the answers. Result of the exam was declared and meritorious 20 student were selected for free coaching classes for different exams like public service commission, Railway, Banking, VYAPAM etc. They were also provided with a kit containing a book of GK, dictionary, stationery items.

The were also provided with related study materials. After this process, free coaching classes were started based on General English, General knowledge, reasoning, mental ability etc. which is very necessary for various competitive exams. Library facility is also given to the students. Experts are arranged to trained them to face for the interview.

CONSTRAINTS & LIMITATIONS –

A batch of 20 students are there for coaching. So, the lower ranking students are deprived off from this facility. Financial constraint may also arise as various facilities are to be provided during coaching classes. Free of cost expertise is also limited.

PROBLEMS ENCOUNTERED & RESOURCES REQUIRED –

1. For running the coaching classes, various facilities are to be provided to the selected students such as classroom facility, library books & magazines, ICT facility & other study material.
2. Different expertise is to be arranged for different subject.
3. Khemka news agency of Durg provides study material of competitive exams.

BEST PRACTICE – 02

MATA MADHAVI BALIKA SHIKSHA YOJANA

OBJECTIVE – This yojana has been started with the following objectives.

1. To give financial aid to those girl students who belong to low income group families.
2. To benefit those students who did not get any other scholarship and financial help.
3. To help handicapped students.
4. To help the girl students in giving respectable position in the society.
5. The main object behind this yojana is to help those students who are deprived of attaining higher education due to finance.

CONTEXT – In today's era, each girl student has a right to get higher education after attaining the basic education, so that they become self earner. This yojana has been started with the motive to provide financial aid to those students who are unable to pay their fees due to financial problem. Approximately 70% of the admitted students belong to low income group family, so it becomes very challenging to short list the student according to the amount sanctioned by Agrawal Samaj. After giving them financial aid at the time of admission they have again to be freed for examination fees. The remaining needy students who are deprived from this facility are also to the satisfy which a great challenge for the committee.

PRACTICE – This yojana is aided by Agrawal Society of Durg. Under the ambit of this yojana, financial aid is provided to the girl students belonging to weaker section or low income group and not getting scholarship from any other sources. To acquaint the students with this yojana, a notice is displayed. Students have to fillup a form with parent's signature. Form is to be attached with income certificate, previous class certificate & declaration by parent that no scholarship is received from any other sources. On the basis of the amount received by "Agrawal Society" students of all the streams are short listed . A committee for distribution of the amount among the 4 faculty of the college. All the short listed students have to produce all their mark sheets & certificates along with the application.

On the recommendation of selection committee the selected students get financial help for admission & exam fees. A kit is also provided to such students. At the mean time if more funds are received, then workshops training programmes etc. are also organized for all the interested candidates. Agrawal society is also ready to provide aid towards physical infrastructure of the college.

LIMITATIONS – The amount sanctioned by the Agrawal society for *MATA MADHAVI BALIKA YOJANA* is Rs. 150000/- which seems to be smaller as compared to the number of needy students.

PROBLEMS ENCOUNTERED & RESOURCES REQUIRED – Main motive of this yojana is to motivate such girls students for higher education who are unable to pay their fees. The amount sanctioned is insufficient to satisfy all the needy students. And again for the next year the same amount or more than that is required. Sometimes it become a great problem to sanction the same or required amount . To select a group a student for such facility is also a difficult task.

Every year approximately 100 students are listed for this yojana and the amount of 250000/- is required. For this yojana some more organizations are required to come for work to help such students.

7.4 Contribution to environmental awareness / protection

- Contribution of Institution in Tree plantation in village – Kodia under the Ambit of "Harihar Chhattisgarh.
- 50 Ashoka Tree & 20 Neem Trees planted in Adopted village "Mahamara".
- Tree plantation by the Staff & Students in the college campus.
- Rain water harvesting system plant & soon be implemented.
- Polythene is strictly prohibited in college campus.
- Dustbin is placed in various places inside the college building.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

- Accredited by NACC with B grade, CGPA 2.90
- Excellent results/research centre/dedicated faculty

Weakness

- Lack of faculty/lack of space- classrooms and labs/ lack of office staff/lack of sports ground/ lack of reference books for PG classes

Opportunities

- Participation of sports and cultural activities/ interaction with students and faculty of other colleges/ flexible and concessional fees for BPL students
- Extension activities for the society

Challenges

- Counselling and career guidance/ direct interaction with teachers to sort out the problems of the students/ lack of communication skills in students/ less scope of employability

8. Plans of institution for next year

- To update the website & to include all the information related to NAAC.
- To issue the academic calendar of the College.
- To organize induction programme for the new students & also to organize orientation programme for newly appointed teachers.
- To analyse the result & to take proper steps for loop holes.
- To motivate the teachers for minor & major research project.
- To organize national seminar in sociology and political Science.
- To give specific focus toward best practices of the college.
- To give basic computer training to office staff.
- To establish counselling centre for students.
- To prepare work plan & to make committee of teachers for proposed criteria of NAAC & also to implement it.
- Under the ambit of career & placement cell, students are trained to face competitive exams.
- Under the umbrella of "Koushal Vikash, job oriented Training programme will be conducted."

Dr. Amita Sehgal
Signature of the Coordinator, IQAC

Dr. Sushil Chandra Tiwari
Signature of the Chairperson, IQAC

Annexure - 01**Academic Calendar for undergraduate session 2016-17**

S.No.	Activity	Proposed Date
1	Admission (Principal permission)	16.06.16 to 31.07.16
2	Admission (V.C. permission)	14.08.2016
3	Result Annual	16.06.16
4	Result of revaluation	30.09.16
5	Supplementary exams	25.10.16 to 07.11.16
6	Result of supplementary exams	31.10.2016
7	Students union election	26.08.16
8	Students with taking ceremony	16.09.16
9	Semester Exam PG I & IV Semester	21.12.16
10	Sports competition	09 & 10 Jan. 2017
11	Cultural & Literacy competitions	11 & 12 Jan. 2017
12	Annual function & prize distribution	24.01.2017
14	NSS camp	07.11.16 to 13.11.16
14	First unit test	01.08.16
15	Second unit test	31.08.16
16	First quarterly exam	01.10.16 to 08.10.16
17	Third unit test	03.11.16
18	Second quarterly exam	27,28,29 Nov. 2016
19	Fourth unit test	19.12.16
20	Pre final exam	21,23,24, Jan. 2017
21	Annual practical exams	07.02.2017 to 27.02.2017
22	Annual exams	17.03.2017 to 15.05.2017

Academic Schedule for Semester courses :-

S.N.	Activity	Semester I/III/	Semester II/IV
1	Admission Process	16.06.2016 to 30.06.16	-
2	Commencement of the classes	01.07.16	31.12.16
3	Meeting, Examination Committee	04.08.16 to 14.08.16	16.01.17 to 31.01.17
4	Name of Practical Examiner (External) should be Head of S.O.S.	03.09.16 to 10.09.16	21.02.17 to 28.02.17
5	Completion of Theory Courses	08.11.16	16.04.17
6	Practical Examination P.G./ U.G.	15.11.16 to 22.11.16	18.04.17 to 30.04.17
7	Preparation Leave	23.11.16 to 30.11.16	01.05.17 to 08.05.17
8	Theory Examination	01.12.16 to 24.12.16	09.05.17 to 31.05.17
9	Semester Break/ Declaration of Result	25.12.16 to 31.12.16	01.06.17 to 16.06.17

Feedback Analysis

Feedback from UG and PG students of all classes were collected through feedback format and was analysed by peer committee. The following observations were made :

1. Girls have suggested improvisation in the facilities of girl's common room.
2. Girls have appreciated various facilities available for them.
3. Girls are demanding to start the hostel.
4. The overall environment in the college is highly satisfactory.
5. Girls are demanding for more classrooms, labs and sports ground.
6. Girls have suggested to improve the facility of canteen.

2016-17

Journey

Towards

Excellence.....

Some Memorable Events....

NSS ACTIVITIES



स्वास्थ्य परीक्षण



रंगोली



एड्स दिवस



हरियर छत्तीसगढ़ अभियान



"स्वास्थ्य जागरूकता पर व्याख्यानमाला"



राष्ट्रीय सेवा योजना शिविर



युवा दिवस



वृक्षारोपण

COLLEGE EVENTS



“माटी शिल्प पर कार्यशाला”



“बालिका शिक्षा” अग्रसेन वेलफेयर ट्रस्ट



शपथ ग्रहण समारोह



आत्मसुरक्षा कार्यशाला



कुकिंग एवं ब्यूटी पार्लर कार्यशाला



“एलुमिनी सम्मेलन”



शिक्षक दिवस

LITERARY ACTIVITIES



अन्तर महाविद्यालयीन प्रतियोगिता
KBC (Kaun Banega Champion)



हिन्दी दिवस



कार्यशाला "इनोवेटिव ट्रेंड एंड टेक्सटाइल डिजाईनिंग"



विधानसभा का भ्रमण किया



"देवभोग दुग्ध संग्रंथ" कुम्हारी का भ्रमण



भारतीय शास्त्रीय संगीत पर राष्ट्रीय संगोष्ठी



प्राणीशास्त्र विभाग द्वारा राष्ट्रीय संगोष्ठी



रसायनशास्त्र विभाग द्वारा राष्ट्रीय कार्यशाला

CULTURAL ACTIVITIES



वार्षिक उत्सव



"देशी डे"



दिव्यांग दिवस पर



"रहनुमा कौन" नाटक



युवा उत्सव



मेहन्दी प्रतियोगिता

SPORTS ACTIVITIES



हैण्डबाल चैम्पियन



महाविद्यालयीन, क्रीड़ा समिति तथा क्रिकेट टीम प्राचार्य के साथ



शूटिंग



कुर्सी दौड़



फुगड़ी



हैण्डबाल



खेल के पूर्व छात्राएँ



पुरस्कार वितरण