

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2014-15

SUBMITTED TO THE
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BANGALURU



BY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

GOVT. DR. WAMAN WASUDEV PATANKAR GIRLS' P.G. COLLEGE, DURG

CHHATTISGARH

(ACCREDITED BY NAAC WITH B GRADE, CGPA 2.90)

The Annual Quality Assurance Report (AQAR) of the IQAC
Govt. Dr. Waman Wasudev Patankar Girls' P.G. College, Durg

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

1. Details of the Institution

1.1 Name of the Institution **GOVT.DR W.W..PATANKAR. GIRLS' PG COLLEGE DURG [C.G.]**

1.2 Address Line 1 **NEAR KENDRIYA VIDYALAYA**

Address Line 2 **JAIL ROAD**

City/Town **DURG**

State **CHHATTISGARH**

Pin Code **491001**

Institution e-mail address **govtgirlspgcollege@gmail.com**

Contact Nos. **0788-2323773, 2212207**

Name of the Head of the Institution: **Dr. Deepak Karkun**

Tel. No. with STD Code: **0788-2323773**

Mobile:

09424123200

Name of the IQAC Co-ordinator:

Dr. Amita Sehgal

Mobile:

09425211964

IQAC e-mail address:

govtgirlspgcollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN12620

1.4 NAAC Executive Committee No. & Date:

EC(SC)/05/RAR/034, Dated 03.03.2015

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.govtgirlspgcollegedurg.com

Web-link of the AQAR:

www.govtgirlspgcollegedurg.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-14.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.75	2006	5 years
2	2 nd Cycle	B	2.90	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05/11/2012

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)
AQAR 2014-15 31/08/2015 (DD/MM/YYYY)

10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financed

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Few vocational courses

1.12 Name of the Affiliating University (*for the Colleges*)

Pt.Ravi Shankar Shukla University, Raipur (C.G.)

1.14 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07+01[Principal]"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

08

Non-Teaching Staff

02

Students

03

Alumni

-

Others

2.12 Has IQAC received any funding from UGC during the year?

√

If yes, mention the amount

3,000,00/-

2.14 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

04

International

-

National

-

State

04

Institution

-

(ii) Themes

Entrepreneurship

2.14 Significant Activities and contributions made by IQAC

- Induction programme for first year students.
- Implementation of Tutor-Ward System (PTSA)
- Workshops on entrepreneurship and food preservation
- Organization of PTA meeting.
- Remedial classes were conducted for weak students.
- Celebration of National Science Day
- Seminar on legal rights for women.
- Regular alumni meet.
- Blood test camp and counselling for sickling and haemoglobin
- Collection of feedback from UG, PG students and parents.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Outcome
Curricular Aspects	<ul style="list-style-type: none">• Permission and affiliation of MSc. (Botany) and will commence from session 2015-16.• Regular feedback from UG & PG students and parents.
Teaching, Learning Evaluation	<ul style="list-style-type: none">• Induction programme for first year students,• Remedial classes for weaker students throughout the session• Participative learning method used.• Paper presentation and teaching schools located in villages by PG students.

	<ul style="list-style-type: none"> • Adoption of schools of fringe areas. • Campaigning in villages. • Result analysis is done.
Research Consultancy and Extension	<ul style="list-style-type: none"> • Research projects <i>Major -00</i> <i>Minor -01</i> • Publications <i>International -08</i> <i>National - 36</i> • Seminar / Conferences /Workshops Attended <i>International -06</i> <i>National -57</i> <i>State - 04</i>
Infrastructure & Learning Resources	<ul style="list-style-type: none"> • More furniture purchased for classrooms. • Development of outdoor sports ground • Library is computerized and has facilities like NMCICT facilities, reading room, photocopier etc. • N-LIST and Shodh Ganga facility is available
Student Support & Progression	<ul style="list-style-type: none"> • Literary activities were organized. • College annual magazine 'Prerna' was published. • National Science day was celebrated • Alumni & PTA meeting was conducted for students progress. • Programme on personality development, legal rights for women were organized. • Workshop on entrepreneurship was organized. • Various cells like Women cell, Grievance cell, Anti ragging committees were functioning. • Participation of students in youth festival and sports is encouraged.
Innovation & Best Practices	<ul style="list-style-type: none"> • In academics and sports, awards and cash prize are given to meritorious students. • Awareness campaign on clean campus and ban on use of polythene. • An NGO Mini Mata Balika Utthan organization was formed by professors by the college to support (Financial and Academic) weaker students. • Celebration of national occasions. • Policies are made on the basis of feedback analysis.

* *The academic calendar of the year 2014-15 Annexure -01*

2.15 Whether the AQAR was placed in statutory body

 Yes

 √

Management

Syndicate

Any other body

Provide the details of the action taken

AQAR was discussed in IQAC meeting. Strategies are made to improve the quality of the institution.

Part – B

Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	-	-
PG	12	-	01	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	18	-	02	-

Interdisciplinary	-	-	-	-
Innovative	03	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	-
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***An analysis of the feedback Annexure 02**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University revises the syllabus of practicals & theory as per the recommendation of board of studies in various subjects. Same syllabus is followed by all the affiliated college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Other Non teaching Staff
	28	24	-	04	02 (01- Librarian & 01- Sports Officer)

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	24	03	-	-	01(Principal) + 03	05	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 01 16 -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	06	57	04
Presented papers	08	36	-
Resource Persons	-	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Smart board, Power Point, Excursion tours, Group Discussion.
- Unit Test, Terminal Exams, Model Exams were conducted.
- Parent-Teacher-Students association was established
- Guardian- Teacher assigned to look after the students.
- Teaching at schools by PG students.
- Adoption of schools.

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com III	173	Nil	25	94	36	89.59%
B.Sc III	73	Nil	09	54	-	96.92%
B.A III	199	Nil	06	100	82	94.47%
B.Sc[H.Sc] III	19	Nil	09	10	-	100%
M.Com	37	Nil	31	05	-	97.29%
M.Sc. (Maths)	19	Nil	15	03	-	94.73%
M.Sc. (Physics)	04	Nil	03	-	-	75%
M.Sc. (Chem.)	10	Nil	08	01	-	90%
M.Sc. (Zool.)	07	Nil	05	02	-	100%
M.Sc. (Home Sc.)	17	Nil	16	01	-	100%
M.A. (Hindi)	22	Nil	18	04	-	100%
M.A. (English)	06	Nil	01	01	01	50%
M.A. (Pol. Sc.)	21	Nil	18	01	-	90.4%
M.A. (Geo.)	09	Nil	01	04	-	44.44%
M.A. (Socio.)	05	Nil	03	02	-	100%
M.A. (Eco.)	10	Nil	06	04	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- By result analysis and feedback mechanism.
- Use of ICTE in teaching learning process enhanced.
- The progress of students was monitored through unit test and model exams.

2.14 Initiatives undertaken towards faculty development -

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	04
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	–	–	10 (Janbhagidari)
Technical Staff	11	02	–	–

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- | |
|--|
| <ul style="list-style-type: none"> • Emphasizing the faculty to undertake Minor and Major research projects. • IQAC propagate various grants available at UGC as well as other agencies. |
|--|

3.2 Details regarding major projects _ Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	3,00,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	19	-
Non-Peer Review Journals	-	05	-
e-Journals	01	-	-
Conference proceedings	02	12	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects [3 No]	2 Years	UGC	3,00,000	2,35,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIS
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	02	-	-
	Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.14 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	01	01	04	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="01"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="01"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="31"/>
NCC	<input type="text" value=""/>	NSS	<input type="text" value="41"/>
		Any other	<input type="text" value=""/>

Special camp – 12th Jan .2015_18th Jan 2015

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A seven days residential special NSS camp was organized at village Khapri, Durg District.
 - Campus beautification.
 - Women health and social awareness programmes
 - Visit to old age home assisting deft dumb.
 - Development of playgrounds.
 - Women health and social awareness programme.
 - Campaign on cleanliness, ban on use of polythene.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1019.25sq.mts [old Building]	34398.27sq.mts New building	J.B. GOV.AID UGC	-
Class rooms	15	10	-	-
Laboratories	06	08	-	-

Seminar Halls	01	01	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	01	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1.39 297/-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Library is fully equipped with modern facilities.
- Library is almost computerized and operated with UGC sponsored SOUL-2.0.
- Automation of library.
- 5000 books are bar-coded.
- searching of books is done by OPAC server.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21443	-	863	190896	22306	-
Reference Books	9519	-	316	85703	9835	-
e-Books	97000	By N-list	-	-	97000	By N-list
Journals	32	61150	-	-	32	61150
e-Journals	6000	By N-list	-	-	6000	By N-list
Digital Database	5000	50000	-	-	5000	50000
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	51	03	26	26	03	03	-	-
Added	04	-	-	-	-	-	-	-
Total	55	03	26	26	03	03	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Training for students.
- Extension of internet connection (LAN).
- Library is computerized.
- Seminar hall is well equipped.

4.6 Amount spent on maintenance in lakhs :

(i) ICT	3.69
(ii) Campus Infrastructure and facilities	1.28
(iii) Equipments	1.39
(iv) Others	.09
Total :	6.45

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Induction programme.
- Through communication skill programme.
- Through counselling and personality development programme.

5.2 Efforts made by the institution for tracking the progression

- Tutorial and special coaching for weaker students.
- Computer and net-surfing facilities
- Progress of students assessed by special monitoring and unit/model exams.
- Career guidance and placement facilities.
- Through preparations for facing interviews
- Through group discussion and class room seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1664	398	10	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%

Men

No	%

Women

Last Year						This Year-14-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
796	245	211	775	07	2007	764	238	251	808	-	2061

Demand ratio -

Dropout % 2013 – 14 : UG – 04%, PG- 2.5%

2014-15 : UG - 1% PG - 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Communication skill workshop through dialogue delivery and theatre play
2. Through Banking Coaching.

No. of students beneficiaries

184

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

- Awareness programme for employability opportunities and recruitment bank.
- Food preservation workshop 7 days.
- C.G. Cost entrepreneurship program for SC/ ST students.

No. of students benefitted

239

5.7 Details of campus placement-

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIIT, Bhilai	164	Nil	
TCS	196	Nil	
Seth institute of design	166	Nil	
Hotri culture Deptt.	94	Nil	

5.8 Details of gender sensitization programmes

- One day legal advisory camp.
- One day workshop of legal rights for women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	11,100/-
Financial support from government	1056	36,99,864/-
Financial support from other sources	67	31,324/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.14 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <ul style="list-style-type: none">• To develop the college into a Model College for girls.• To maintain excellent academic standard through innovation and effective teaching methods.• To motivate students to achieve self-confidence.• To enhance the personality by practices that facilitates the intellectual, emotional, physical, cultural, moral and ethical values. <p>Mission</p> <ul style="list-style-type: none">• To achieve academic excellence.• To orient students and promote faculty towards quality research.• To use modern teaching aids to improve teaching and learning process.• To compete at national and international level in academic fields and sports.• To encourage the girls towards entrepreneurship aspects through special training programmes.

6.2 Does the Institution has a management Information System - YES

Monthly attendance record of students Meeting of various committees. IQAC, Janbhagidari committees were organized for discussion making.
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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- | |
|--|
| <ul style="list-style-type: none">• Few members are in Board of studies of University• Few members are subject expert in other institutes |
|--|

6.3.2 Teaching and Learning

- Preparing and following teaching plans - as according the academic calendar.
- Use of modern teaching aids.
- Library and internet facilities.

6.3.3 Examination and Evaluation

- Internal assessment is followed in semester system at PG level.
- Conduction of surprise tests, class tests, unit tests and model exam.
- Students performance and problems if any of discussed in departmental meeting.
- Conduction of group discussion and class-room seminars.
- Participation in departmental activities and internal projects.

6.3.4 Research and Development

- Two departments are registered as research centres.
- Six registered supervisors/ co- supervisors.
- Lab and library facilities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Most of the functions of the library are done with the help of UGC sponsored software SOUL-2.0.
- Bar coding of 5000 books.
- Internet facilities is available for students.
- Computer lab is available for students.

6.3.6 Human Resource Management

- All faculty members and students are involved in different activities like NSS, Youth Red Cross, Social and cultural activities.

6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty and non teaching staff is done by the state govt.
- To fulfil the requirement and non teaching staff, class IV staff have been appointed through Janbhagidari.

6.3.8 Industry Interaction / Collaboration

Collaboration with <ul style="list-style-type: none"> • Three hospitals • High School • Nursery School • Preservation centre • Pathology lab

6.3.9 Admission of Students

<ul style="list-style-type: none"> • On the merit basis. • According to the seat reservations for SC/ST/OBC/ Minority • Seat quota for freedom fighters / sports. • Reservation for Disabled / Handicapped
--

6.4 Welfare schemes for

Teaching	Refresher Course, Workshop, Seminars, E-learning curriculum handling, research facility
Non teaching	Computer training, E-payroll (E-payment training)
Students	Scholarship schemes, Counselling and Placement services, Health Services, Canteen, Grievance Redressal facility, Extension activities, Excursion.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	By Principal / Senior faculty / through feedback
Administrative	Yes	Yes	Yes	Committee of Senior faculty

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

- Interaction with present and ex-students, sharing of knowledge , experience and suggestions etc.
- Free health check up and counselling camps.

6.12 Activities and support from the Parent – Teacher Association

- Regular meeting held for student counselling and problem solving
- Parents feedback help to improve the quality of students , education and better teaching

6.14 Development programmes for support staff

- Computer programmes with net-surfing facilities.
- Computer training programme was conducted.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation of trees and medicinal plants.
- Use of polythene is prohibited within the campus
- Maintenance of Cleanliness and neatness in the campus.
- Approach road is lined with coal tar .
- Use of dustbin in college premises.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Feedback from students collected & suggestions were incorporate by the college administration.
- Workshop of entrepreneurship.
- Workshop on food preservation.
- Financial and academic support to weaker students by 'Mini Mata Girls Upliftment Organization'.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived at the beginning of the academic year has been successfully initiated and completed accordingly.
- Frequent updating of the college website.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

I

I. Adoption of Higher Secondary Schools located in the nearby rural and remote areas

- The students of Post Graduation from different faculties, streams visit to the adopted as well as various higher secondary schools to offer their free services in teaching.
- The students of our college as well as the school students are benefitted by sharing of knowledge.
- The P.G. students of our college gain self confidence and the opportunity to share their knowledge and experience.

II- Formation of "**Minimata Balika Utthan Organization**"- A NGO is being run by the Professor of the college. We take-up the following steps/ activities for the upliftment of the girls from financially weaker section.

- Financial support.
- Academic support
- Encouragement for self-employment.
- Organization of workshop for self-defence.
- Making free-study material available to the girls.
- Special attentions are given to the physically challenged students.

**Annexure 01*

7.4 Contribution to environmental awareness / protection

- Tree plantation programme was organized within the college campus.
- Tree plantation in adopted village.
- Maintenance of cleanliness and hygiene in washrooms, classrooms and campus.
- Prohibition of use of polythene.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength – Excellent results / Research Centre / Dedicated faculty
Weakness – Lack of faculties / Lack of space-Classrooms & Lab/ Lack of reference books for P.G. Classes
Opportunity – Participation in sports & cultural activities / Interactions with students & faculty of other colleges / Flexible and concessional fees for BPL students.
Challenges – Counselling & Career guidance / Direct interaction with teachers to sort out the problems of the students.

8. Plans of institution for next year

- New classrooms are to be constructed.
- Laboratories to be equipped with new equipments.
- More seminar and conference to be organized.
- Collaboration with institution and industries to be initiated.
- Establishment of an ATM in college premises.
- Enhancement of extension activities for the upliftment of society.
- Girls hostel will be started.
- Initiative steps to enhance the teaching learning process with the help of feedback received
- Apply for more major / minor research projects.
- Expansion of two wheeler stand.

Dr. Amita Sehgal

Signature of the Coordinator, IQAC

Dr. Deepak Karkun

Signature of the Chairperson, IQAC

Annexure - 01**Academic Calendar for undergraduate session 2014-15**

S.No.	Activity	Proposed Date
1	Admission (Principal permission)	17.06.2014 to 31.07.2014
2	Admission (V.C. permission)	14.08.2014
3	Result Annual	15.07.2014
4	Result of revaluation	30.09.2014
5	Supplementary exams	Sep. 2014
6	Result of supplementary exams	31.10.2014
7	Students union election	27.08.2014
8	Students with taking ceremony	13.09.2014
9	Semester Exam PG I & IV Semester	December 2014
10	Sports competition	05.01.2015 to 07.01.2015
11	Cultural & Literacy competitions	06 & 07 January 2015
12	Annual function & prize distribution	09.01.2015
14	NSS camp	12.10.2014 to 18.01.2014
14	First unit test	31.07.2014
15	Second unit test	31.08.2014
16	First quarterly exam	27.09.2014 to 30.09.2014
17	Third unit test	03.11.2014
18	Second quarterly exam	25.11.2014... to 03.12.2014
19	Fourth unit test	19.12.2014
20	Pre final exam	02.02.2015 to 09.02.2015
21	Annual practical exams	16.02.2015 to 05.03.2015
22	Annual exams	12.03.2015 to 09.05.2015

Academic Schedule for Semester Courses :-

S.N.	Activity	Semester I/III/	Semester II/IV
1	Admission Process	17.06.2014 to 15.07.2014	-
2	Commencement of the classes	16.07.2014	31.12.2014
3	Meeting, Examination Committee	02.07.2014 to 14.07.2014	16.01.2014 to 31.01.2014
4	Name of Practical Examiner (External) should be Head of S.O.S.	02.09.2014 to 10.09.2014	21.02.2014 to 28.02.2014
5	Completion of Theory Courses	11.11.2014	16.04.2014
6	Practical Examination P.G./ U.G.	12.11.2014 to 22.11.2014	18.04.2014 to 30.04.2014
7	Preparation Leave	23.11.2014 to 30.11.2014	01.05.2014 to 08.05.2014
8	Theory Examination	02.11.2014 to 24.11.2014	09.05.2014 to 31.05.2014
9	Semester Break/ Declaration of Result	25.12.2014 to 31.12.2014	01.06.2014 to 15.06.2014

Annexure 02

Feedback Analysis

Feedback from UG and PG students of all classes were collected through feedback format and was analysed by peer committee. The following observations were made :

- 1- Girls have suggested improvisation in the facilities of
 - Common room.
 - Cycle stand
 - Canteen
- 2- Girls have appreciated various facilities available for them.
- 3- The overall environment in the college is highly satisfactory.

2014-15

Journey

Towards

Excellence.....

Some Memorable Events....

VISIT OF NAAC PEER TEAM



NSS ACTIVITIES



COLLEGE EVENTS



LITERARY ACTIVITIES



CULTURAL ACTIVITIES



